



General Ledger Dashboard Overview

The data in the General Ledger dashboard is from the Cardinal Financial System General Ledger Module. The data represents processed and posted transactions to the general ledger. The transactions include AP vouchers, deposits, employee expenses, adjusting journal entries.

The General Ledger dashboard contains seven dashboard pages and sixteen reports.

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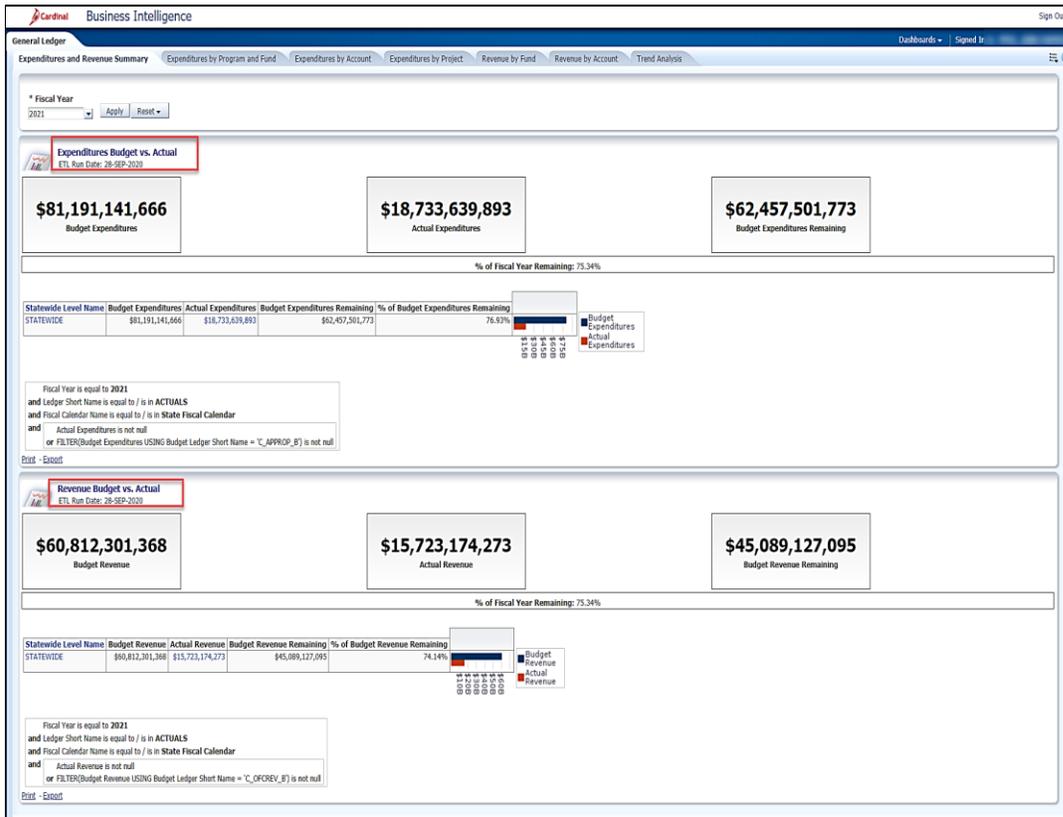
Expenditures and Revenue Summary (Dashboard page)

This overview provides the steps used to drilldown and view information at the **Expenditure Budget vs. Actual level** and **Revenue Budget vs. Actual**.

1. Navigate to the **Expenditures and Revenue Summary** page using the following path:

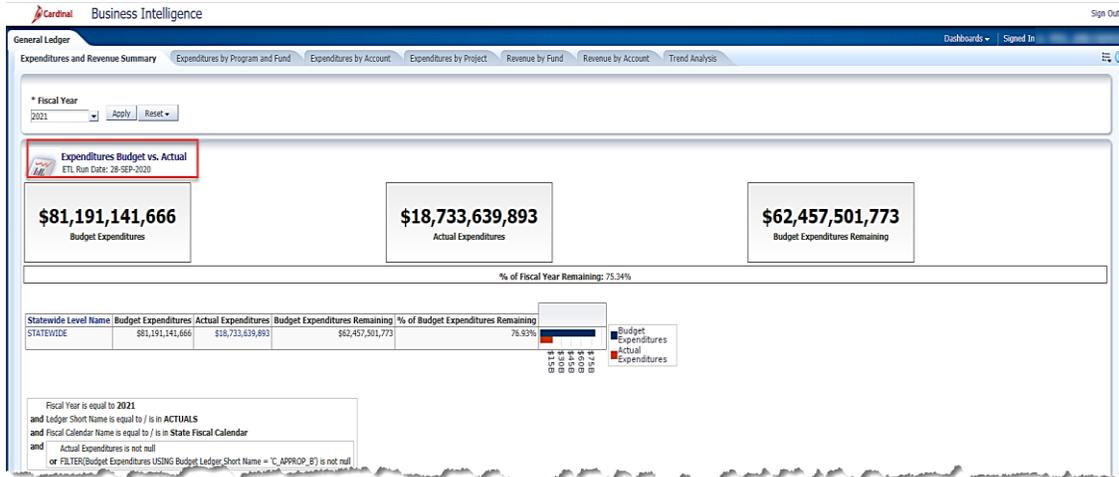
Dashboard > General Ledger > Expenditures and Revenue Summary

When this tab first displays, the information is displays at the **Expenditure Budget vs. Actual** and **Revenue Budget vs. Actual** level.



Expenditures Budget vs. Actual (report):

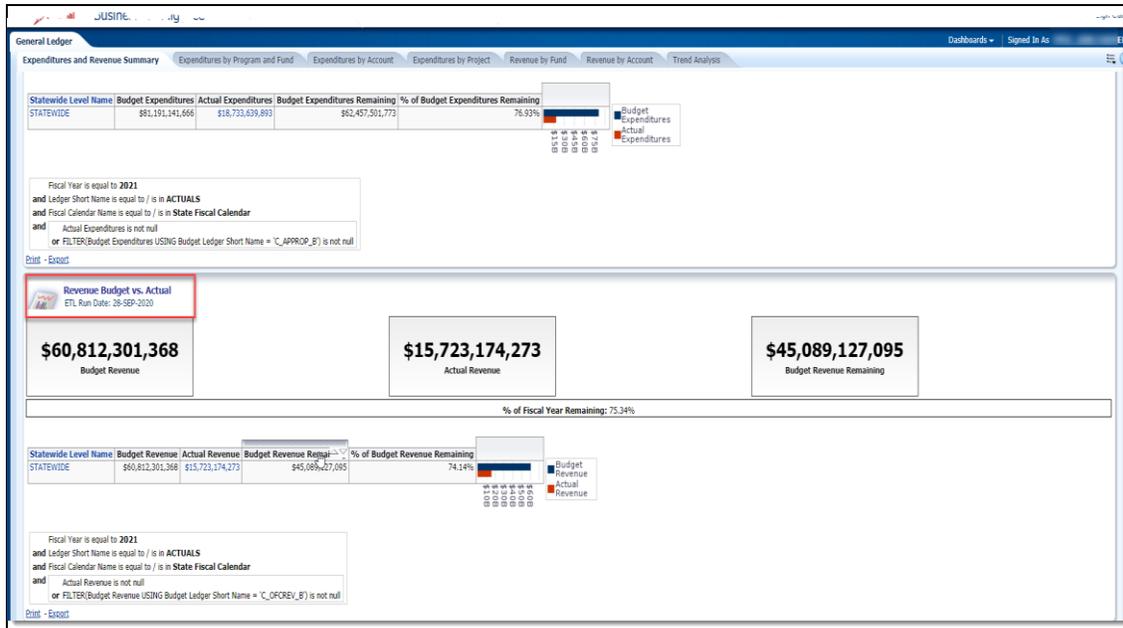
The report compares Annual Budget Expenditures, Year-to-Date Actual Expenditures, and Remaining Budget Expenditures for the current Fiscal year. Users will have the capability to run this report for prior Fiscal years. The Budget Expenditures are based on the Appropriation Budget from the Department of Planning and Budget. Subsequent drill-downs provide further detail at the Branch, Secretariat, and Agency levels.



- Review this information as needed.

Revenue Budget vs. Actual (report):

The report compares Annual Budgeted Revenue, Year-to-Date Actual Revenue, and Remaining Budgeted Revenue for the current fiscal year. Users will have the capability to run this report for prior fiscal years. The Budget Revenue is based on the Official Revenue Estimate budget from the Department of Planning and Budget. Subsequent drill-downs provide further detail at the Branch, Secretariat, and Agency levels.



3. Review this information as needed.

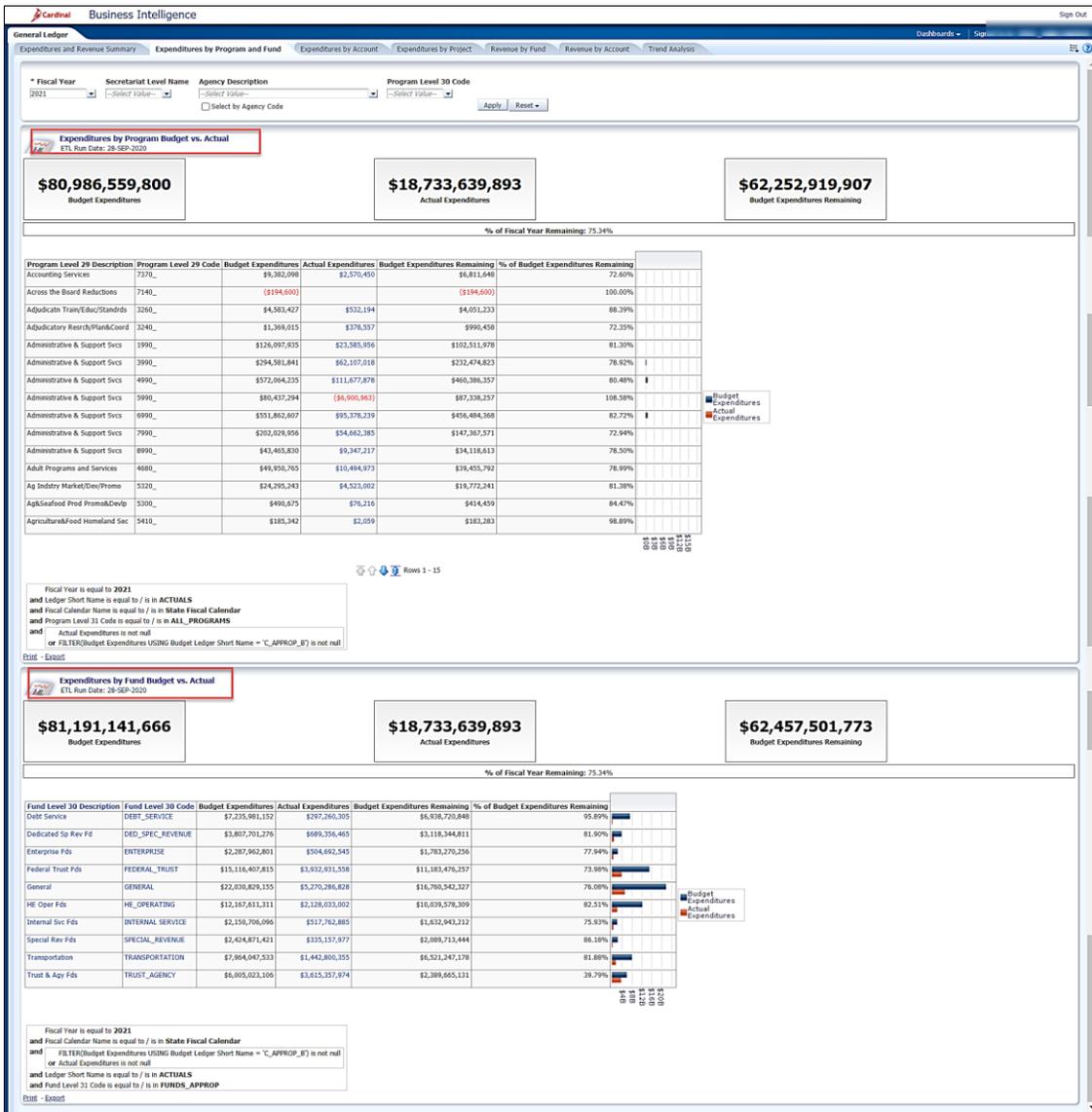
Expenditures by Program and Fund (dashboard page)

This overview provides the steps used to drilldown and view information at the **Expenditure by Program Budget vs. Actual** and **Expenditures by Fund Budget vs. Actual**.

4. Navigate to the **Expenditures by Program and Fund** page using the following path:

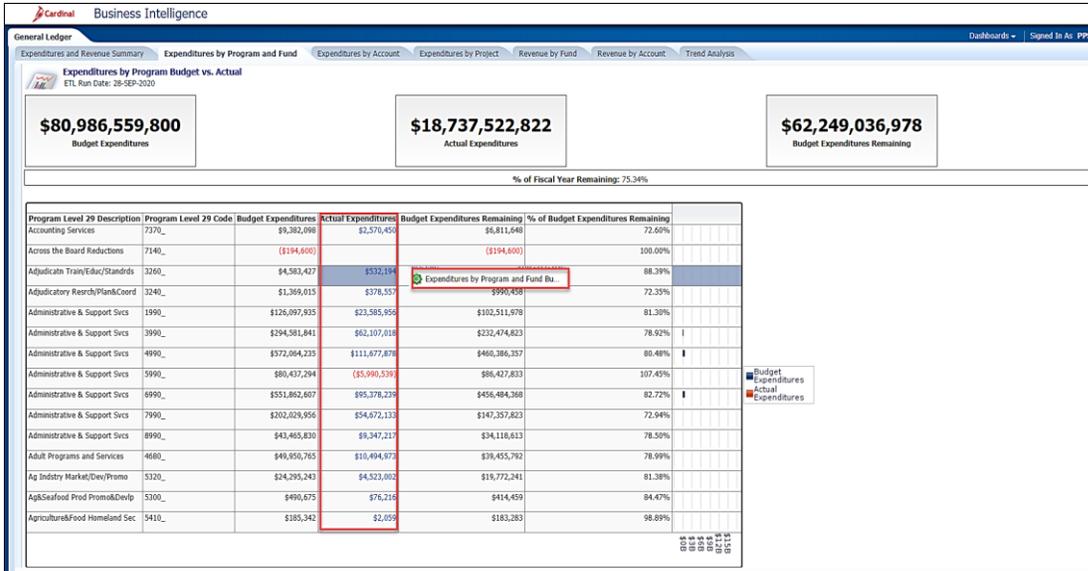
Dashboard > General Ledger > Expenditures by Program and Fund

When this tab first displays, the information is displays at the **Expenditures by Program Budget vs. Actual** and **Expenditure by Fund Budget vs. Actual** level.



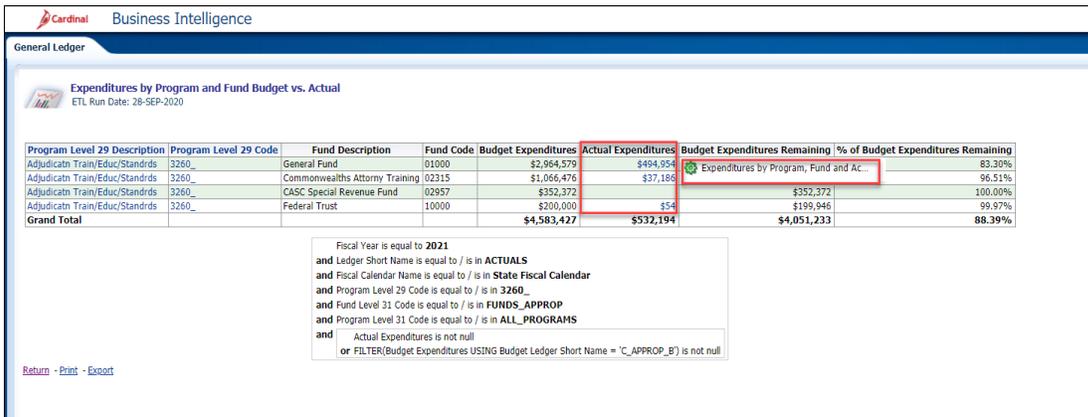
Expenditures by Program Budget vs. Actual (report):

The report compares Annual **Budget Expenditures**, **Year-to-Date Actual Expenditures**, and **Remaining Budgeted Expenditures** for the Program ChartField for the current Fiscal Year. Users will have the capability to run this report for prior Fiscal years. The Program ChartField accumulates financial information related to activities or sets of activities. The Budget Expenditures are based on the Appropriation budget from the Department of Planning and Budget. Further navigation provides additional detail for both Program and Fund.



5. Click in the corresponding **Actual Expenditures** field.
6. Click Expenditures by Program and Fund Budget link.

The page refreshes and the information still displays at the **Expenditures by Program and Fund Budget vs. Actual**.

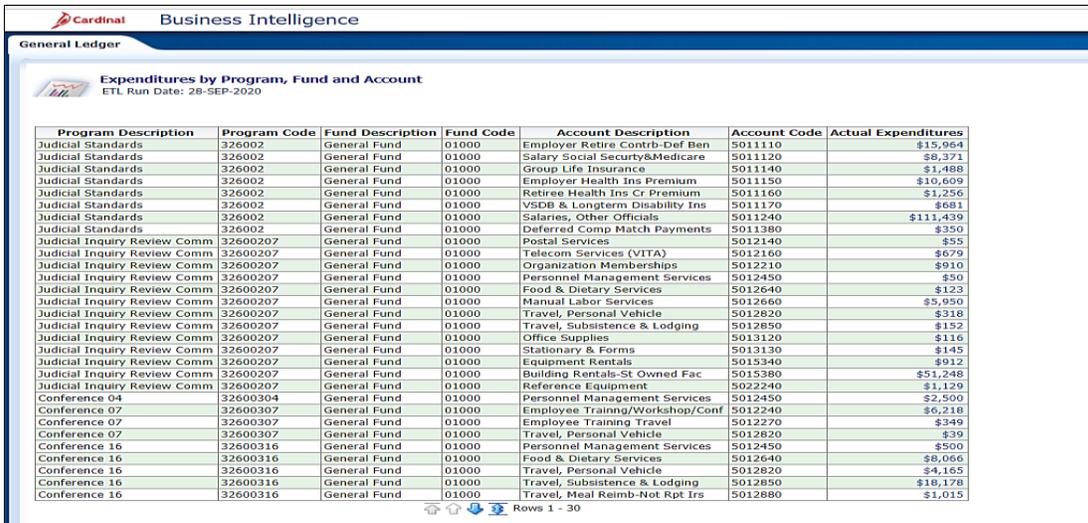


7. Click in the corresponding **Actual Expenditures** field
8. Click Expenditures by Program and Fund Budget link.

The page refreshes and the information still displays at the **Expenditures by Program, Fund and Account**.

Expenditures by Program, Fund and Account (report):

The report displays the **Actual Expenditures at the Program, Fund, and Account** levels. The Account ChartField represents detailed classification of financial activity. The purpose of the report is to further analyze data from **Expenditures by Program** and Fund Budget vs. Actual or Expenditures by Account and Program

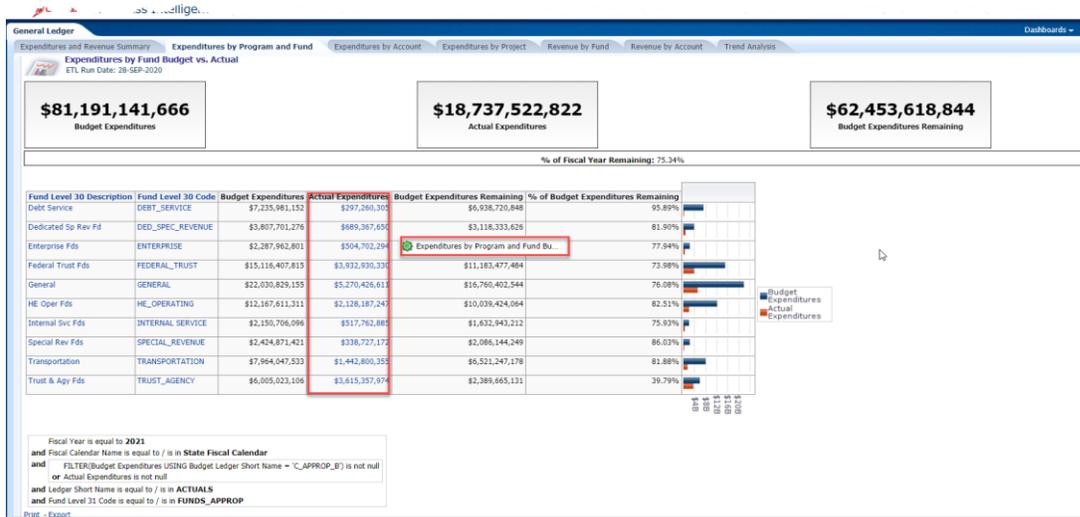


Program Description	Program Code	Fund Description	Fund Code	Account Description	Account Code	Actual Expenditures
Judicial Standards	326002	General Fund	01000	Employer Retire Contrb-Def Ben	5011110	\$15,964
Judicial Standards	326002	General Fund	01000	Salary Social Security&Medicare	5011120	\$8,371
Judicial Standards	326002	General Fund	01000	Group Life Insurance	5011140	\$4,488
Judicial Standards	326002	General Fund	01000	Employer Health Ins Premium	5011150	\$10,609
Judicial Standards	326002	General Fund	01000	Retiree Health Ins Cr Premium	5011160	\$1,256
Judicial Standards	326002	General Fund	01000	VSDB & Longterm Disability Ins	5011170	\$681
Judicial Standards	326002	General Fund	01000	Salaries, Other Officials	5011240	\$111,439
Judicial Standards	326002	General Fund	01000	Deferred Comp Match Payments	5011380	\$350
Judicial Inquiry Review Comm	32600207	General Fund	01000	Postal Services	5012140	\$55
Judicial Inquiry Review Comm	32600207	General Fund	01000	Telecom Services (VITA)	5012160	\$679
Judicial Inquiry Review Comm	32600207	General Fund	01000	Organization Memberships	5012210	\$910
Judicial Inquiry Review Comm	32600207	General Fund	01000	Personnel Management Services	5012450	\$50
Judicial Inquiry Review Comm	32600207	General Fund	01000	Food & Dietary Services	5012640	\$123
Judicial Inquiry Review Comm	32600207	General Fund	01000	Manual Labor Services	5012660	\$5,950
Judicial Inquiry Review Comm	32600207	General Fund	01000	Travel, Personal Vehicle	5012820	\$318
Judicial Inquiry Review Comm	32600207	General Fund	01000	Travel, Subsistence & Lodging	5012850	\$152
Judicial Inquiry Review Comm	32600207	General Fund	01000	Office Supplies	5013120	\$116
Judicial Inquiry Review Comm	32600207	General Fund	01000	Stationary & Forms	5013130	\$145
Judicial Inquiry Review Comm	32600207	General Fund	01000	Equipment Rentals	5015340	\$912
Judicial Inquiry Review Comm	32600207	General Fund	01000	Building Rentals-St Owned Fac	5015380	\$51,248
Judicial Inquiry Review Comm	32600207	General Fund	01000	Reference Equipment	5022240	\$1,129
Conference 04	32600304	General Fund	01000	Personnel Management Services	5012450	\$2,500
Conference 07	32600307	General Fund	01000	Employee Training/Workshop/Conf	5012240	\$6,218
Conference 07	32600307	General Fund	01000	Employee Training Travel	5012270	\$349
Conference 07	32600307	General Fund	01000	Travel, Personal Vehicle	5012820	\$39
Conference 16	32600316	General Fund	01000	Personnel Management Services	5012450	\$500
Conference 16	32600316	General Fund	01000	Food & Dietary Services	5012640	\$8,066
Conference 16	32600316	General Fund	01000	Travel, Personal Vehicle	5012820	\$4,165
Conference 16	32600316	General Fund	01000	Travel, Subsistence & Lodging	5012850	\$18,178
Conference 16	32600316	General Fund	01000	Travel, Meal Reimb-Not Rpt IRS	5012880	\$1,015

9. Review this information as needed.

Expenditures by Fund Budget vs. Actual (report):

The report compares Annual **Budget Expenditures**, Year-to-Date Actual Expenditures, and Remaining Budget Expenditures for the Fund ChartField for the current Fiscal year. Users will have the capability to run this report for prior Fiscal years. The Fund ChartField represents a fiscal and account entity with a self-balancing set of accounts. Funds are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The Budgeted Expenditures are based on the Appropriation budget from the Department of Planning and Budget. Further navigation provides additional detail for both Fund and Program.



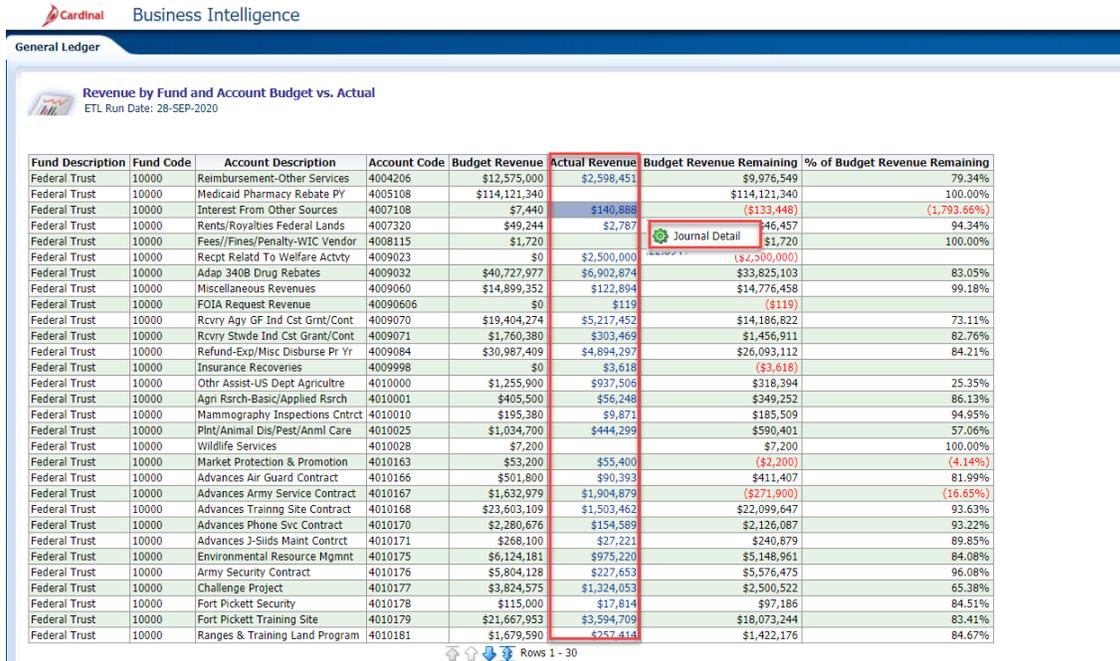
10. Click in the corresponding **Actual Expenditures** field

11. Click Expenditures by Program and Fund Budget link.

The page refreshes and the information still displays at the **Revenue by Fund and Account Budget vs. Actual**.

Revenue by Fund and Account Budget vs. Actual (report):

The report displays the annual Budget Revenue to year-to-date Actual Revenue for the Fund and Account ChartField. The Fund ChartField represents a fiscal and Account entity with a self-balancing set of accounts. Funds are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The purpose of the report is to further analyze the Revenue for both the Account and Fund from Revenue by Account Budget vs. Actual or Revenue by Fund and Account Budget vs. Actual.

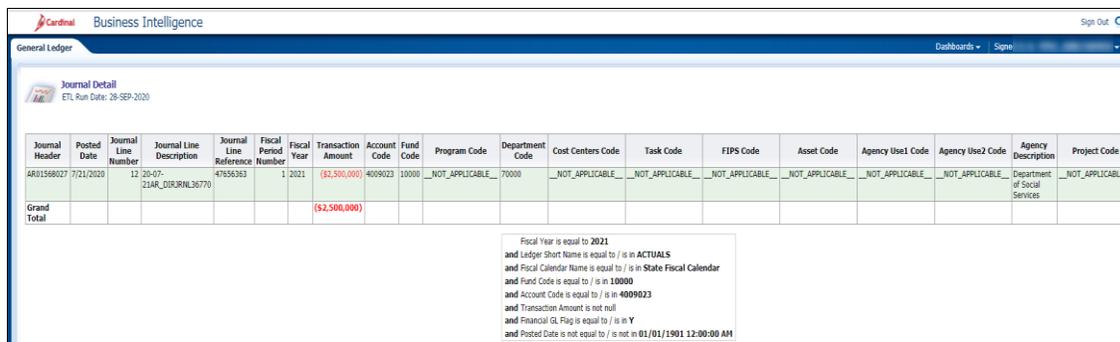


Fund Description	Fund Code	Account Description	Account Code	Budget Revenue	Actual Revenue	Budget Revenue Remaining	% of Budget Revenue Remaining
Federal Trust	10000	Reimbursement-Other Services	4004206	\$12,575,000	\$2,598,451	\$9,976,549	79.34%
Federal Trust	10000	Medicaid Pharmacy Rebate PY	4005108	\$114,121,340		\$114,121,340	100.00%
Federal Trust	10000	Interest From Other Sources	4007108	\$7,440	\$140,888	(\$133,448)	(1,793.66%)
Federal Trust	10000	Rents/Royalties Federal Lands	4007320	\$49,244	\$2,787	\$46,457	94.34%
Federal Trust	10000	Fees/Fines/Penalty-WIC Vendor	4008115	\$1,720		\$1,720	100.00%
Federal Trust	10000	Recpt Relatd To Welfare Actvty	4009023	\$0	\$2,500,000	(\$2,500,000)	
Federal Trust	10000	Adap 340B Drug Rebates	4009032	\$40,727,977	\$6,902,874	\$33,825,103	83.05%
Federal Trust	10000	Miscellaneous Revenues	4009060	\$14,899,352	\$122,894	\$14,776,458	99.18%
Federal Trust	10000	FOIA Request Revenue	40090606	\$0	\$119	(\$119)	
Federal Trust	10000	Rcvry Agy GF Ind Cst Grnt/Cont	4009070	\$19,404,274	\$5,217,452	\$14,186,822	73.11%
Federal Trust	10000	Rcvry Stwde Ind Cst Grant/Cont	4009071	\$1,760,380	\$303,469	\$1,456,911	82.76%
Federal Trust	10000	Refund-Exp/Misc Disburse Pr Yr	4009084	\$30,987,409	\$4,894,297	\$26,093,112	84.21%
Federal Trust	10000	Insurance Recoveries	4009998	\$0	\$3,618	(\$3,618)	
Federal Trust	10000	Oth Assist-US Dept Agricultr	4010000	\$1,255,900	\$937,506	\$318,394	25.35%
Federal Trust	10000	Agri Rsrch-Basic/Applied Rsrch	4010001	\$405,500	\$56,248	\$349,252	86.13%
Federal Trust	10000	Mammography Inspections Cntrct	4010010	\$195,380	\$9,871	\$185,509	94.95%
Federal Trust	10000	Pint/Animal Dis/Pest/Anml Care	4010025	\$1,034,700	\$444,299	\$590,401	57.06%
Federal Trust	10000	Wildlife Services	4010028	\$7,200		\$7,200	100.00%
Federal Trust	10000	Market Protection & Promotion	4010163	\$53,200	\$55,400	(\$2,200)	(4.14%)
Federal Trust	10000	Advances Air Guard Contract	4010166	\$501,800	\$90,393	\$411,407	81.99%
Federal Trust	10000	Advances Army Service Contract	4010167	\$1,632,979	\$1,904,879	(\$271,900)	(16.65%)
Federal Trust	10000	Advances Training Svc Contract	4010168	\$23,603,109	\$1,503,462	\$22,099,647	93.63%
Federal Trust	10000	Advances Phone Svc Contract	4010170	\$2,280,676	\$154,589	\$2,126,087	93.22%
Federal Trust	10000	Advances 3-Slids Maint. Contract	4010171	\$268,100	\$27,221	\$240,879	89.85%
Federal Trust	10000	Environmental Resource Mgmt	4010175	\$6,124,181	\$975,220	\$5,148,961	84.08%
Federal Trust	10000	Army Security Contract	4010176	\$5,804,128	\$227,653	\$5,576,475	96.08%
Federal Trust	10000	Challenge Project	4010177	\$3,824,575	\$1,324,053	\$2,500,522	65.38%
Federal Trust	10000	Fort Pickett Security	4010178	\$115,000	\$17,814	\$97,186	84.51%
Federal Trust	10000	Fort Pickett Training Site	4010179	\$21,667,953	\$3,594,709	\$18,073,244	83.41%
Federal Trust	10000	Ranges & Training Land Program	4010181	\$1,679,590	\$257,414	\$1,422,176	84.67%

12. Click in the corresponding **Actual Revenue** field.

13. Click Journal Detail link.

The page refreshes and the information still displays at the **Journal Detail** page.



Journal Header	Posted Date	Journal Line Number	Journal Line Description	Journal Line Reference	Fiscal Period Number	Fiscal Year	Transaction Amount	Account Code	Fund Code	Program Code	Department Code	Cost Centers Code	Task Code	FIPS Code	Asset Code	Agency Use1 Code	Agency Use2 Code	Agency Description	Project Code
AR0158027	7/21/2020	12	20-07-21AR_DDRJRM36770	47650363	1	2021	(\$2,500,000)	4009023	10000	NOT_APPLICABLE	70000	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	Department of Social Services	NOT_APPLICABLE
Grand Total							(\$2,500,000)												

14. Review this information as needed.

Expenditures by Program and Fund Budget vs. Actual (report):

The report displays the Annual Budgeted Expenditures, Year-to-Date Actual Expenditures, and Remaining Budget Expenditures for both Program and Fund ChartFields. The Budget Expenditures are based on the Appropriation from the Department of Planning and Budget. The purpose of the report is to further analyze data from Expenditures by Program Budget vs. Actual or Expenditures by Account. Further navigation to Expenditures by Program, Fund, and Account will provide details at Program, Fund, and Account level

Program Level 29 Description	Program Level 29 Code	Fund Description	Fund Code	Budget Expenditures	Actual Expenditures	Budget Expenditures Remaining	% of Budget Expenditures Remaining
HE Student Financial Assistance	1080	Brown v Bd of Educ Scholarship	09121	\$250,000	\$6,388	\$243,612	97.44%
HE Student Financial Assistance	1080	Nursing Scholarship&Loan Repay	09321	\$85,000		\$85,000	100.00%
HE Student Financial Assistance	1080	MedPa Scholarship&Loan Repay	09341	\$0		\$0	
Fin Asst-EduCultu/Commun&Art	1430	Virginia Arts Foundation Fund	09103	\$11,000		\$11,000	100.00%
Museums and Cultural Services	1450	VMFA Private Donations Fund	09014	\$18,478,507	\$5,092,738	\$13,385,769	72.44%
IT Sys, Telecom & Records Mgmt	3020	Wireless E-911 Fund	09280	\$3,716,561		\$3,716,561	100.00%
Fin Asst-Sheriffs Off&Rec Jail	3070	Wireless E-911 Fund	09280	\$8,002,658		\$8,002,658	100.00%
Law Enforcement&Hvy Safety Svcs	3100	HOV Enforcement Fund	09031	\$483,960		\$483,960	100.00%
Law Enforcement&Hvy Safety Svcs	3100	Help Eliminate Auto Theft Fd	09142	\$1,963,303	\$607,168	\$1,356,135	69.07%
Law Enforcement&Hvy Safety Svcs	3100	Insurance Fraud Fund	09163	\$6,071,391	\$2,053,341	\$4,018,050	66.18%
Law Enforcement&Hvy Safety Svcs	3100	Internet Crimes Against Childrn	09660	\$1,646,410	\$365,704	\$1,280,706	83.86%
Supervision-Offendr&Re-Entry Svcs	3510	Drug Offender Access Fund	09530	\$2,470,169	\$614,570	\$1,855,599	75.12%
Fin Asst-Admin of Justice Svcs	3900	School Rsrc Offr. Inctvte Grnts	09035	\$4,721,943	\$891,897	\$3,830,046	81.11%
Fin Asst-Admin of Justice Svcs	3900	VA Domestic Violence Victim	09120	\$2,295,726	\$121,828	\$2,173,898	94.69%
Fin Asst-Admin of Justice Svcs	3900	VA Crime Victim - Witness Fund	09300	\$5,721,996	\$625,717	\$5,096,279	89.06%
Fin Asst-Admin of Justice Svcs	3900	Reg Criminal Justice Acdmry Trng	09404	\$1,649,315		\$1,649,315	100.00%
Fin Asst-Admin of Justice Svcs	3900	Internet Crimes Against Childrn	09660	\$2,708,420		\$2,708,420	100.00%
Fin Asst-Admin of Justice Svcs	3900	Net Crimes Agnst Childrn Invest	09770	\$1,208,420	\$298,071	\$910,349	75.33%
Operate Secure Correctional Fac	3980	Work Program Revenue Fund	09034	\$48,000		\$48,000	100.00%
Administrative & Support Svcs	3990	Attorney Wellness Fund	09028	\$1,150,000	\$206,498	\$943,502	82.04%
Administrative & Support Svcs	3990	Court Technology Fund	09050	\$7,501,762	\$1,137,160	\$6,364,602	84.84%
Administrative & Support Svcs	3990	Dedicated Special Revenue-VSP	09156	\$25,756	\$477	\$25,279	98.15%
Administrative & Support Svcs	3990	Drug Offender Access Fund	09530	\$450,991	\$82,059	\$368,932	81.80%
Emergency Medical Services	4020	Trauma Center Fund	09020	\$14,000,000		\$14,000,000	100.00%
Emergency Medical Services	4020	VA Rescue Squads Assistance	09100	\$11,992,505	\$2,307,254	\$9,685,251	80.76%
Health Research/Planning&Coord	4060	Dedicated Special Revenue-VDH	09601	\$451,798		\$451,798	100.00%
Fin Asst-Health Research	4070	Commonwealth Health Research	09362	\$1,936,111	\$751,534	\$1,184,577	61.18%
Plan Management	4080	Health Insurance Exchange Fund	09025	\$6,776,148	\$1,119,124	\$5,657,024	83.48%
State Health Services	4300	WIC Food Pgm-Infant Formula Rbt	09251	\$64,967,057	\$9,761,378	\$55,205,679	84.97%
Community Health Services	4400	Donations-Local Health Depts	09013	\$3,636,482	\$493,856	\$3,142,626	86.42%

15. Review this information as needed.

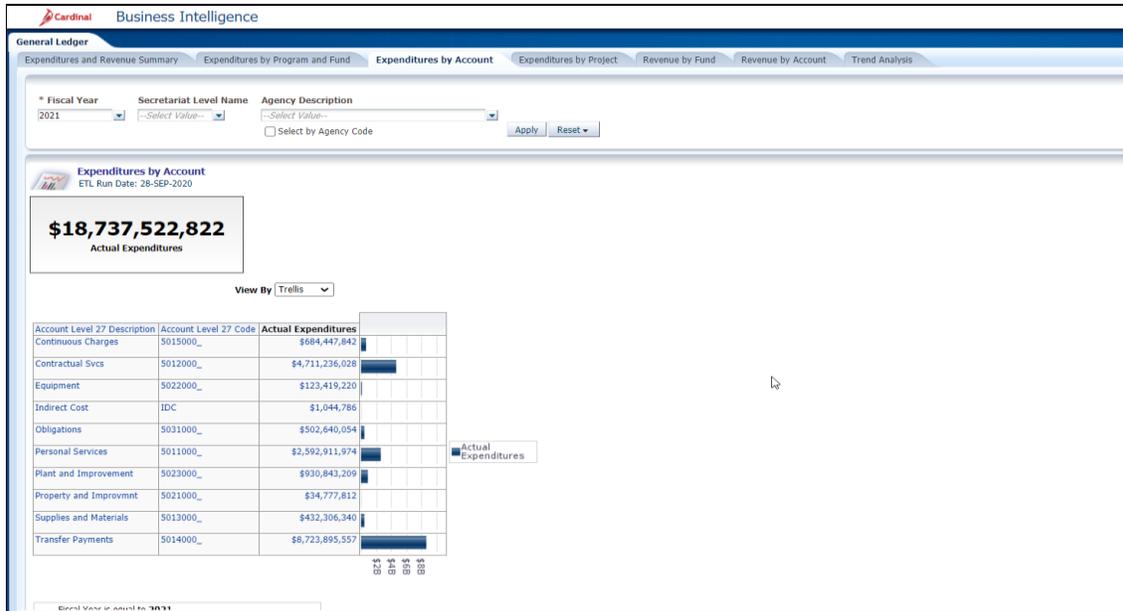
Expenditures by Account (dashboard page)

This overview provides the steps used to drilldown and view information at the **Expenditure by Account**.

16. Navigate to the **Expenditures by Account** page using the following path:

Dashboard > General Ledger > Expenditures by Account

When this tab first displays, the information is displays at the **Expenditures by Account** only.





Business Intelligence Job Aid

BI101: General Ledger Dashboard

Expenditures by Account (report):

The report displays the **Actual Expenditures** at the Account and Program level. The purpose of the report is to further analyze data from the Expenditures by Account report. Further navigation to Expenditures by Program, Fund, and Account will provide details at Program, Fund, and Account level.

Expenditures by Account
ETL Run Date: 28-SEP-2020

\$18,737,522,822
Actual Expenditures

View By: Trellis

Account Level 27 Description	Account Level 27 Code	Actual Expenditures
Continuous Charges	5015000_	\$684,447,842
Contractual Svcs	5012000_	\$4,711,236,028
Equipment	5022000_	\$123,419,220
Indirect Cost	IDC	\$1,044,786
Obligations	5031000_	\$502,640,054
Personal Services	5011000_	\$2,592,911,974
Plant and Improvement	5023000_	\$930,843,209
Property and Improvmt	5021000_	\$34,777,812
Supplies and Materials	5013000_	\$432,306,340
Transfer Payments	5014000_	\$8,723,895,557

Expenditures by Account and Program

Actual Expenditures

17. Click in the corresponding **Actual Expenditures** field

18. Click Expenditures by Account and Program link.

The page refreshes and the information still displays at the **Expenditures by Account and Program**.

Expenditures by Account and Program
ETL Run Date: 28-SEP-2020

Account Description	Account Code	Program Level 29 Description	Program Level 29 Code	Actual Expenditures
Seat Management Services	5012050	Higher Education Instruction	1010	\$274
Seat Management Services	5012050	Higher Ed Academic Support	1090	\$89,984
Seat Management Services	5012050	HE Auxiliary Enterprises	8090	\$450
Chrg Card Purchase-Contract Svcs	5012090	Higher Education Instruction	1010	\$3,597
Chrg Card Purchase-Contract Svcs	5012090	Higher Ed Academic Support	1040	\$749
Chrg Card Purchase-Contract Svcs	5012090	Higher Education Student Svcs	1050	\$58,317
Chrg Card Purchase-Contract Svcs	5012090	Higher Ed Institutional Support	1060	\$32,428
Chrg Card Purchase-Contract Svcs	5012090	Operation & Maintenance Plans	1070	\$13,461
Chrg Card Purchase-Contract Svcs	5012090	Fin Asst-Educations/Ident Svcs	1100	\$187
Chrg Card Purchase-Contract Svcs	5012090	HE Acad. Fiscal/Facility Plans	1110	\$25,464
Chrg Card Purchase-Contract Svcs	5012090	Statewide Library Services	1420	\$516
Chrg Card Purchase-Contract Svcs	5012090	Museum and Cultural Services	1430	\$26,633
Chrg Card Purchase-Contract Svcs	5012090	Law Enforcement/Key Safety Svcs	3100	\$1,047,285
Chrg Card Purchase-Contract Svcs	5012090	Legal Advice	3200	\$25,287
Chrg Card Purchase-Contract Svcs	5012090	Legal Defense	3270	\$1,608
Chrg Card Purchase-Contract Svcs	5012090	Administrative & Support Svcs	4000	\$25,508
Chrg Card Purchase-Contract Svcs	5012090	Social Svcs Resrch/Plan/Coord	4500	\$1,190
Chrg Card Purchase-Contract Svcs	5012090	Rehabilitation Asst Services	4540	\$2,077
Chrg Card Purchase-Contract Svcs	5012090	Employment Assistance Services	4620	\$88,928
Chrg Card Purchase-Contract Svcs	5012090	Adult Programs and Services	4680	\$2,054
Chrg Card Purchase-Contract Svcs	5012090	Regional Office Support Admin	4970	\$6,729
Chrg Card Purchase-Contract Svcs	5012090	Facility Admin & Support Svcs	4980	\$4,463
Chrg Card Purchase-Contract Svcs	5012090	Administrative & Support Svcs	4990	\$66,415
Chrg Card Purchase-Contract Svcs	5012090	Leisure and Recreation Svcs	5040	\$0
Chrg Card Purchase-Contract Svcs	5012090	Economic Development Services	5340	\$0
Chrg Card Purchase-Contract Svcs	5012090	Res of Professions/Occupations	5600	\$0
Chrg Card Purchase-Contract Svcs	5012090	Res of Public Facility & Svcs	5610	\$0
Chrg Card Purchase-Contract Svcs	5012090	Administrative & Support Svcs	5990	\$50,200
Chrg Card Purchase-Contract Svcs	5012090	Personnel Management Services	7040	\$26,348
Chrg Card Purchase-Contract Svcs	5012090	Revenue Administration Svcs	7230	\$100

Fiscal Year is equal to 2021 and Ledger Short Name is equal to / is in ACTUALS and Fiscal Calendar Name is equal to / is in State Fiscal Calendar and Account Level 28 Code is equal to / is in EXP_PROGRAM and Account Level 27 Code is equal to / is in 5012000_.

19. Review this information as needed.

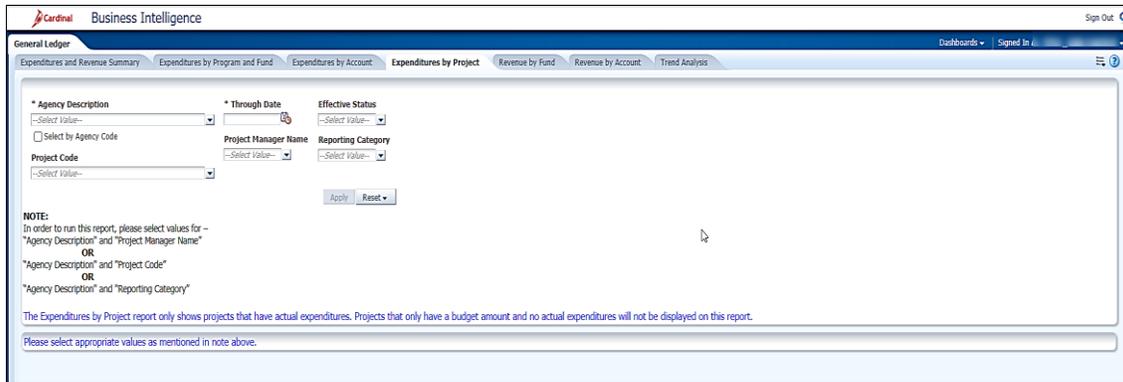
Expenditures by Project (Dashboard)

This overview provides the steps used to drilldown and view information at the **Expenditure by Project**.

20. Navigate to the **Expenditures by Project** page using the following path:

Dashboard > General Ledger > Expenditures by Project

When this tab first displays, the information is displays at the **Expenditures by Project** only.



The screenshot shows the Business Intelligence interface with the 'General Ledger' section active. The 'Expenditures by Project' tab is selected. The form contains the following fields and options:

- Agency Description**: Dropdown menu with "--Select Value--".
- Through Date**: Date input field.
- Effective Status**: Dropdown menu with "--Select Value--".
- Select by Agency Code**
- Project Code**: Dropdown menu with "--Select Value--".
- Project Manager Name**: Dropdown menu with "--Select Value--".
- Reporting Category**: Dropdown menu with "--Select Value--".
- Apply** and **Reset** buttons.

NOTE:
In order to run this report, please select values for --
"Agency Description" and "Project Manager Name"
OR
"Agency Description" and "Project Code"
OR
"Agency Description" and "Reporting Category"

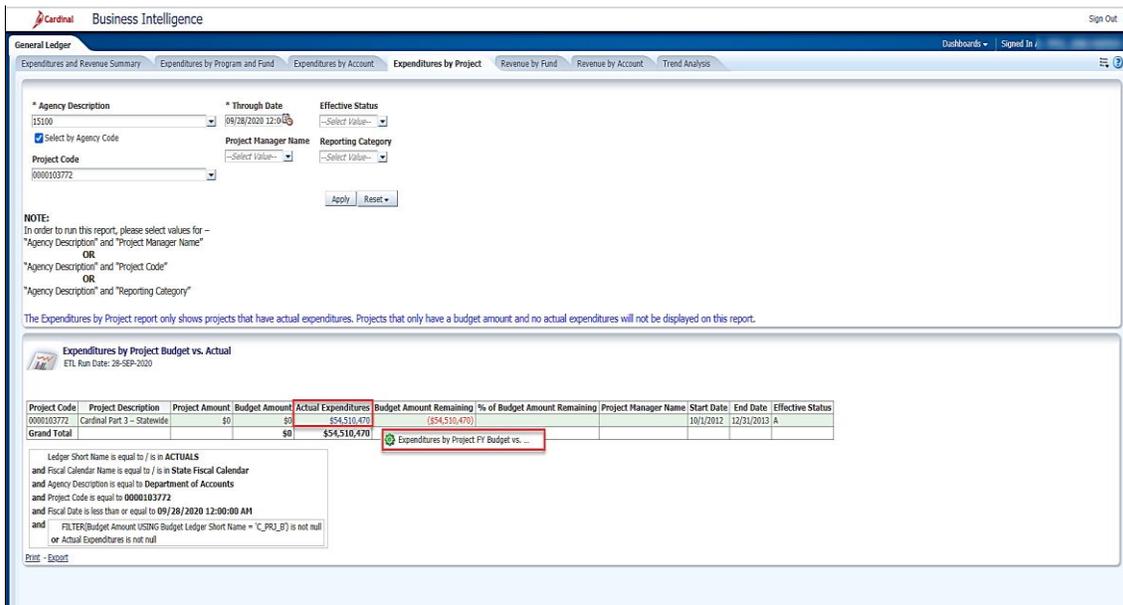
The Expenditures by Project report only shows projects that have actual expenditures. Projects that only have a budget amount and no actual expenditures will not be displayed on this report.

Please select appropriate values as mentioned in note above.

21. Review this information as needed.

Expenditures by Project (report):

The report displays the Life-to-Date (LTD) planned and Budget Expenditures, Actual Expenditures, and Remaining Budget Expenditures for Projects of a GL Business Unit. Users will have the capability to run the report based on current date or prior date in the Life-to-Date analysis. The Project ChartField captures a planned undertaking of something to be accomplished or produced, having a finite beginning and a finite ending, for which Expenditures/costs and Revenues are to be tracked. The Budget Expenditures for a project are based on the Project Budget ledger. Reporting category is used to identify a project. Further navigation provides analysis of the Project Budget Expenditures and Actual Expenditures by Fiscal year for a particular project.



The screenshot shows the 'Expenditures by Project' report configuration in the Business Intelligence system. The configuration includes the following fields:

- * Agency Description: 15100
- * Through Date: 09/28/2020 12:00:00
- Effective Status: --Select Value--
- Select by Agency Code:
- Project Manager Name: --Select Value--
- Reporting Category: --Select Value--
- Project Code: 0000103772

NOTE:
In order to run this report, please select values for -
"Agency Description" and "Project Manager Name"
OR
"Agency Description" and "Project Code"
OR
"Agency Description" and "Reporting Category"

The Expenditures by Project report only shows projects that have actual expenditures. Projects that only have a budget amount and no actual expenditures will not be displayed on this report.

Expenditures by Project Budget vs. Actual
ETL Run Date: 28-SEP-2020

Project Code	Project Description	Project Amount	Budget Amount	Actual Expenditures	Budget Amount Remaining	% of Budget Amount Remaining	Project Manager Name	Start Date	End Date	Effective Status
0000103772	Cardinal Part 3 - Statewide	\$0	\$0	(\$54,510,470)	(\$54,510,470)			10/1/2012	12/31/2013	A
Grand Total		\$0	\$0	\$54,510,470						

Expenditures by Project FY Budget vs. Actual

Ledger Short Name is equal to / is in ACTUALS
and Fiscal Calendar Name is equal to / is in State Fiscal Calendar
and Agency Description is equal to Department of Accounts
and Project Code is equal to 0000103772
and Fiscal Date is less than or equal to 09/28/2020 12:00:00 AM
and FILTER(Budget Amount USING Budget Ledger Short Name = 'C_PR3_B') is not null
or Actual Expenditures is not null

Print - Export

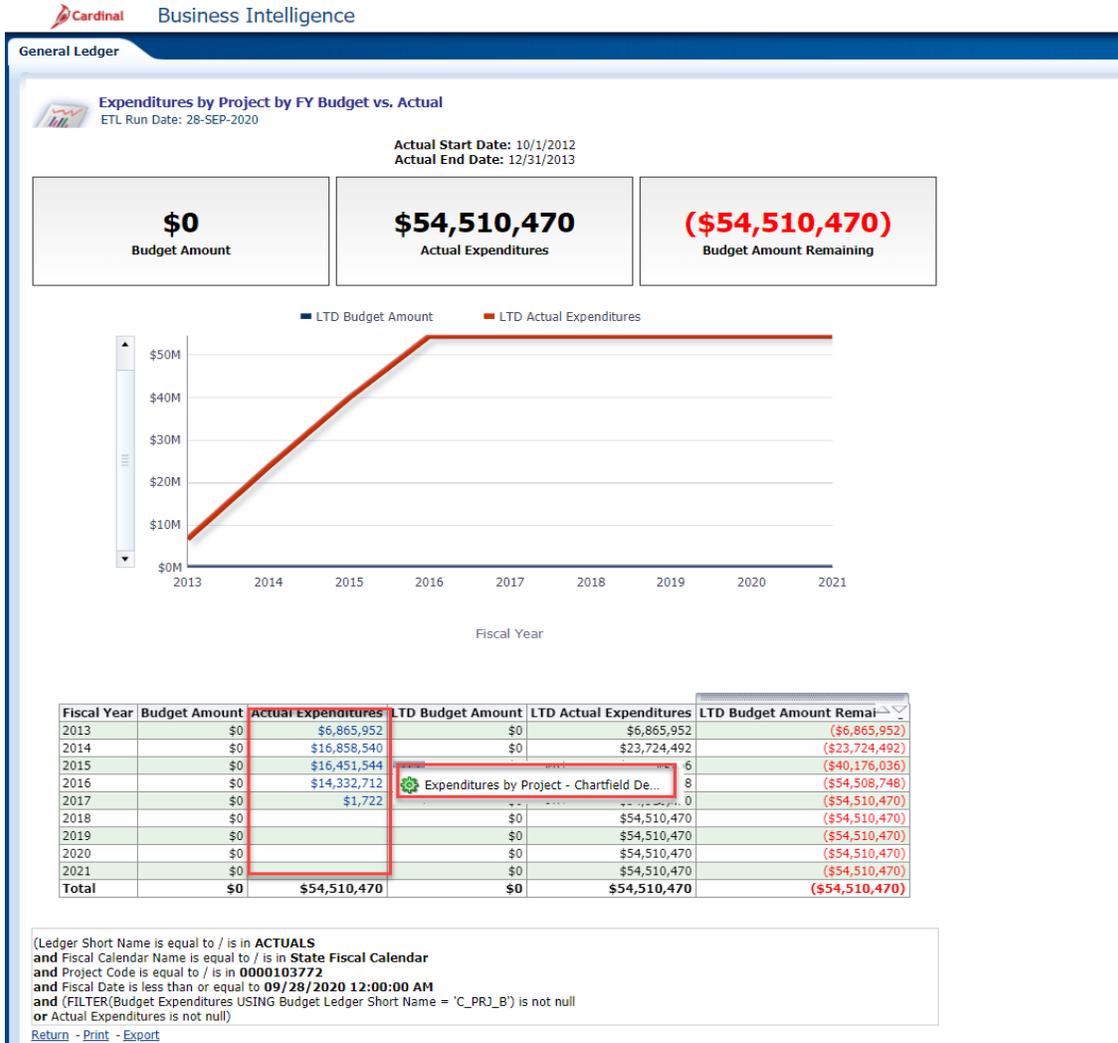
22. Click in the corresponding **Actual Expenditures** field.

23. Click Expenditures by Project FY Budget vs Actual.

The page refreshes and the information still displays at the **Expenditures by Project by FY Budget vs Actual**.

Expenditures by Project by FY Budget vs. Actual (report):

The report displays the Budget Expenditures, Actual Expenditures, and Budget Expenditures Remaining for a particular Project by applicable Fiscal years. The Project ChartField captures a planned undertaking of something to be accomplished or produced, having a finite beginning and a finite ending, for which Expenditures/Costs and Revenues are to be tracked. The Budget Expenditures for a project are based on the Project Budget ledger. Further navigation provides analysis of the Expenditures by Project - ChartField Detail.



24. Click in the corresponding **Actual Expenditures** field.

25. Click **Expenditures by Project Chartfield Detail** link.

The page refreshes and the information still displays at the **Expenditures by Project Chartfield Detail**.



Business Intelligence Job Aid

BI101: General Ledger Dashboard

Expenditures by Project: ChartField Detail (report):

This report displays the Actual Expenditures across all ChartFields for a particular Project in a particular Fiscal year. This report shows Fund, Program, Account, Department, FIPS, Project, Task, Cost Center, Asset, Agency Use 1, and Agency Use 2 ChartFields. Further navigation provides analysis of the Journal Detail.

Fund Description	Fund Code	Program Description	Program Code	Account Description	Account Code	Actual Expenditures	Department Description	Department Code	FIPS Code	Project Description	Project Code	Task Code	Cost Centers Code	Asset Code	Agency Use1 Code	Agency Use2 Code
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Auditing Services	5012410	\$9,820	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Big Rental-Rentdate DGS	5015390	\$268,339	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Bonuses & Incentives	5011310	\$2,961	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Building Rentals	5015350	\$600	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Computer Operating Supplies	5013730	\$450	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Computer Software Purchases	5022180	\$14,181	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Computer Software Development Cst	5022790	\$12,886,915	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Deferred Comp Match Payments	5011380	\$1,585	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Employee Training Consult	5012260	\$11,874	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Employee Training Travel	5012270	\$11,692	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Employee Training	5012240	\$3,705	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Employee Health Ins Premium	5011150	\$76,993	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Employee Retire Contrib-Def Ben	5011110	\$65,653	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Equipment Rentals	5015340	\$66	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Food & Dietary Services	5012640	\$241	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Gasoline	5013230	\$116	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Group Life Insurance	5011140	\$5,566	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Inbound Freight Services	5012190	\$946	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Management Services	5012440	\$121,657	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Office Furniture	5022620	\$946	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Office Supplies	5013120	\$15,854	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Photographic Equipment	5022320	\$2,540	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Postal Services	5012140	\$449	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Printing Services	5012150	\$26,713	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Private Vendor Service Charges	5015470	\$21	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Retiree Health Ins Cr Premium	5011100	\$4,781	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Salaries, Classified	5011230	\$459,664	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Salaries, Overtime	5011250	\$23,918	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Salary Social Security/Medicare	5011120	\$35,012	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE
Enterprise App - Cardinal	06000	Fis Oversight for Cardinal	711008	Short Term Disability Benefits	5011530	\$4,400	FSR1 - Cardinal	95700	NOT_APPLICABLE	Cardinal Part 3 - Statewide	0000103772	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE	NOT_APPLICABLE

26. Review this information as needed

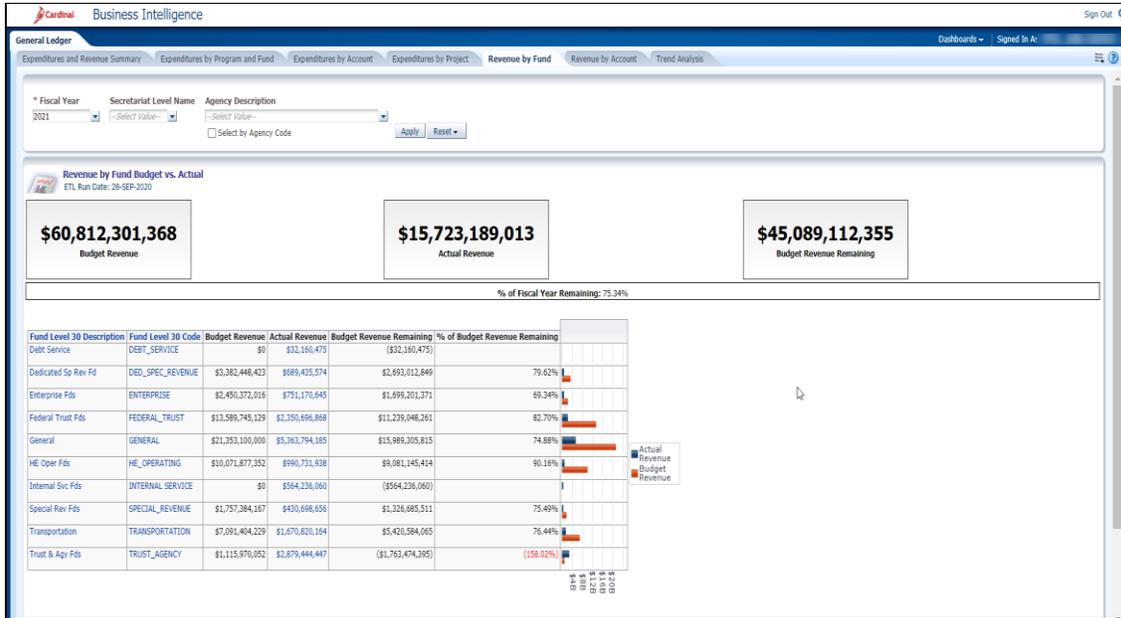
Revenue by Fund (dashboard page)

This overview provides the steps used to drilldown and view information at the **Revenue by Fund** tab.

27. Navigate to the **Revenue by Fund** page using the following path:

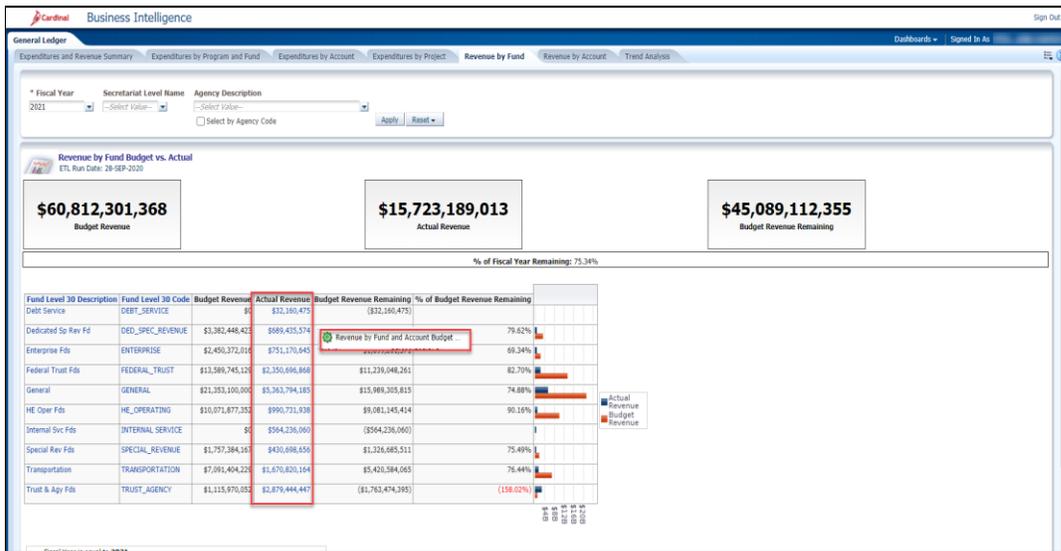
Dashboard > General Ledger > Revenue by Fund

When this tab first displays, the information is displays at the **Revenue by Fund Budget vs Actual** only.



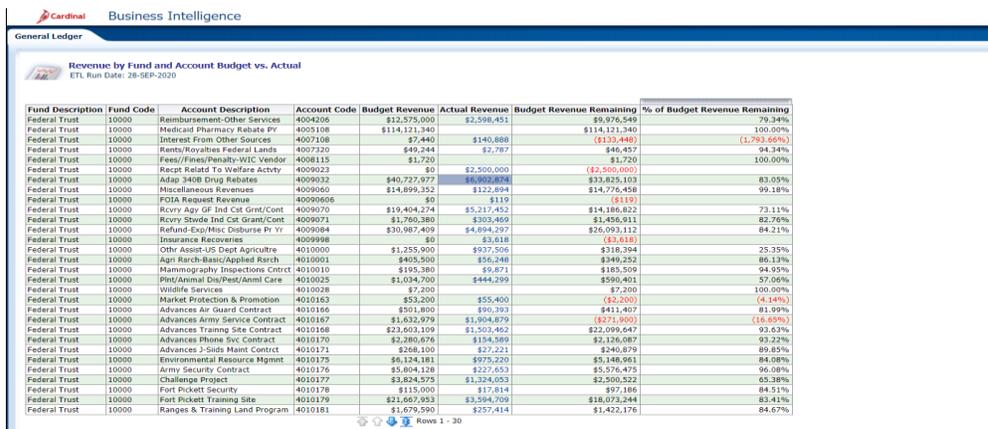
Revenue by Fund Budget vs. Actual: ChartField Detail (report):

The report displays Annual Budgeted Revenue, Year-to-Date Actual Revenue, and Remaining Budget Revenue for the Fund ChartField for the current Fiscal year. Users will have the capability to run this report for prior Fiscal years. The Fund ChartField represents a Fiscal and Account entity with a self-balancing set of accounts. Funds are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The Budget Revenue is based on the Official Revenue Estimate from the Department of Planning and Budget. Further navigation will provide additional details for both Fund and Account



28. Click the corresponding link in the **Actual Revenue**.
29. Click the **Revenue by Fund and Account Budget**.

The page refreshes and the information now displays at **Revenue by Fund and Account Budget vs. Actual**.



Fund Description	Fund Code	Account Description	Account Code	Budget Revenue	Actual Revenue	Budget Revenue Remaining	% of Budget Revenue Remaining
Federal Trust	10000	Reimbursement-Other Services	4004206	\$12,275,000	\$2,590,451	\$9,684,549	21.10%
Federal Trust	10000	Medicaid Pharmacy Rebate P/R	4005108	\$114,121,340	\$114,121,340	\$0	100.00%
Federal Trust	10000	Interest From Other Sources	4007320	\$7,440	\$7,440	\$0	100.00%
Federal Trust	10000	Rents/Royalties Federal Lands	4007320	\$49,244	\$2,787	\$46,457	5.66%
Federal Trust	10000	Fees/Fines/Penalty-W/C Vendor	4008115	\$1,720	\$1,720	\$0	100.00%
Federal Trust	10000	Receipts Related To Wildlife Activity	4009023	\$0	\$2,500,000	(\$2,500,000)	
Federal Trust	10000	Adap 3408 Drug Rebates	4009032	\$40,727,977	\$4,950,878	\$35,777,100	12.20%
Federal Trust	10000	Miscellaneous Revenues	4009060	\$14,899,352	\$122,894	\$14,776,458	0.83%
Federal Trust	10000	FOIA Request Revenue	4009066	\$0	\$119	(\$119)	
Federal Trust	10000	Rcvy Agcy GF Ind Cat Gnt/Cont	4009070	\$19,404,274	\$5,217,452	\$14,186,822	26.88%
Federal Trust	10000	Rcvy Stwds Ind Cat Grant/Cont	4009071	\$1,760,380	\$305,469	\$1,454,911	82.70%
Federal Trust	10000	Refund Exp/Misc Disburse P/R VV	4009084	\$30,987,409	\$4,694,297	\$26,293,112	84.84%
Federal Trust	10000	Insurance Recoveries	4009998	\$0	\$3,618	(\$3,618)	
Federal Trust	10000	Other Asset-US Dept Agriculture	4010000	\$1,255,000	\$937,506	\$317,494	25.25%
Federal Trust	10000	Agri Rrch-Basic/Applied Rrch	4010001	\$405,500	\$56,248	\$349,252	86.13%
Federal Trust	10000	Mammography Inspections Conrt	4010010	\$195,380	\$9,871	\$185,509	94.05%
Federal Trust	10000	Pres/Animal Dis/Pest/Asmt Care	4010025	\$1,034,700	\$445,299	\$589,401	57.06%
Federal Trust	10000	Wildlife Services	4010028	\$7,200	\$7,200	\$0	100.00%
Federal Trust	10000	Market Protection & Promotion	4010163	\$53,200	\$55,400	(\$2,200)	(4.14%)
Federal Trust	10000	Advances Air Guard Contract	4010166	\$501,800	\$90,393	\$411,407	81.99%
Federal Trust	10000	Advances Army Service Contract	4010167	\$1,632,979	\$1,904,879	(\$271,900)	(16.63%)
Federal Trust	10000	Advances Training Site Contract	4010168	\$23,603,109	\$1,501,462	\$22,091,647	63.61%
Federal Trust	10000	Advances Phone Svc Contract	4010170	\$2,280,676	\$154,589	\$2,126,087	93.22%
Federal Trust	10000	Advances J-Side Maint Contract	4010171	\$268,100	\$27,221	\$240,879	89.85%
Federal Trust	10000	Environmental Resource Agmt	4010175	\$6,124,181	\$975,220	\$5,148,961	84.08%
Federal Trust	10000	Army Security Contract	4010176	\$5,804,128	\$227,653	\$5,576,475	96.08%
Federal Trust	10000	Challenge Project	4010177	\$3,824,375	\$1,324,053	\$2,500,322	65.38%
Federal Trust	10000	Fort Pickett Security	4010178	\$115,000	\$17,814	\$97,186	84.51%
Federal Trust	10000	Fort Pickett Training Site	4010179	\$21,667,953	\$3,594,709	\$18,073,244	83.41%
Federal Trust	10000	Ranges & Training Land Program	4010181	\$1,579,590	\$257,414	\$1,322,176	84.07%

30. Review this information as needed

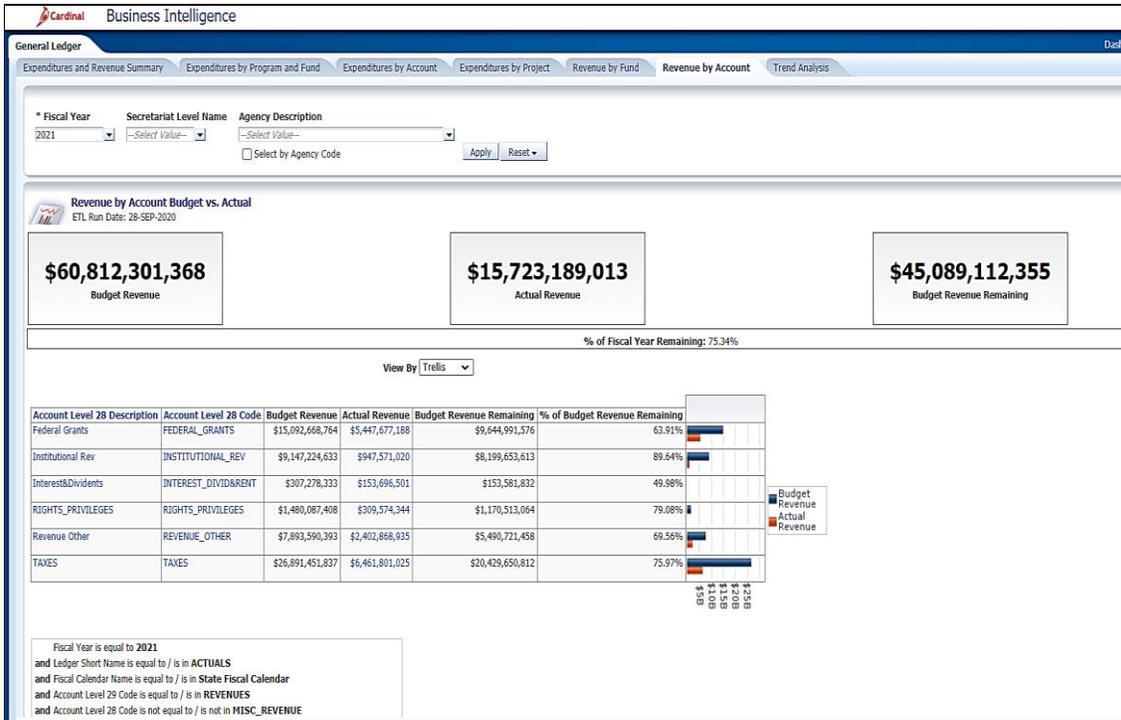
Revenue by Account (dashboard page)

This overview provides the steps used to drilldown and view information at the **Revenue by Account**.

31. Navigate to the **Revenue by Account** page using the following path:

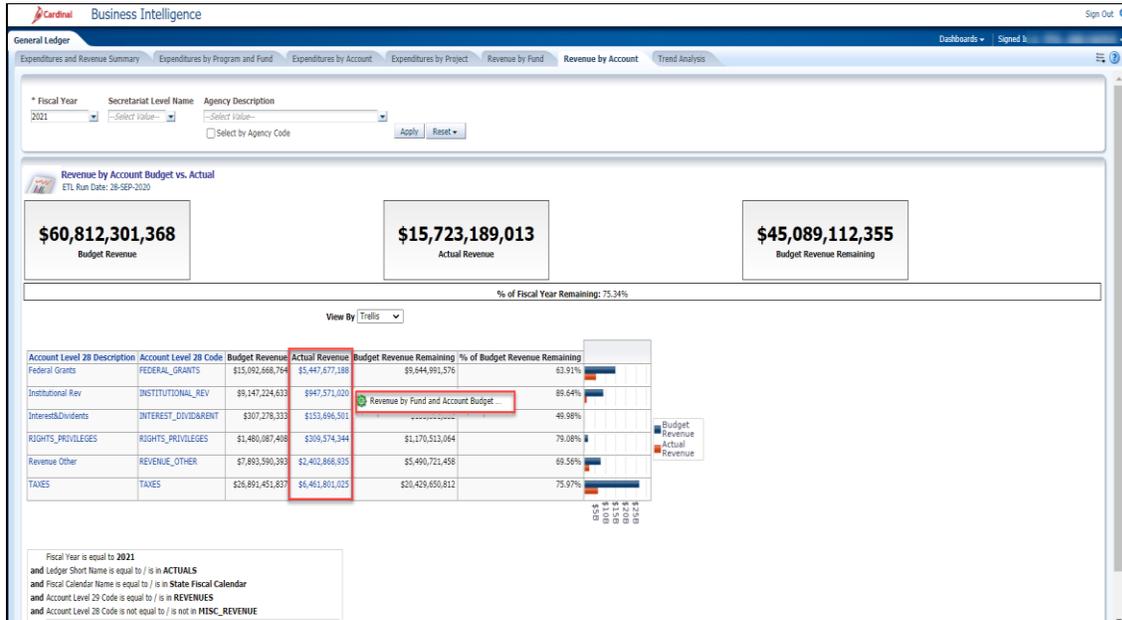
Dashboard > General Ledger > Revenue by Account

When this tab first displays, the information is displays at the **Revenue by Account Budget vs. Actual**.



Revenue by Account Budget vs. Actual (report):

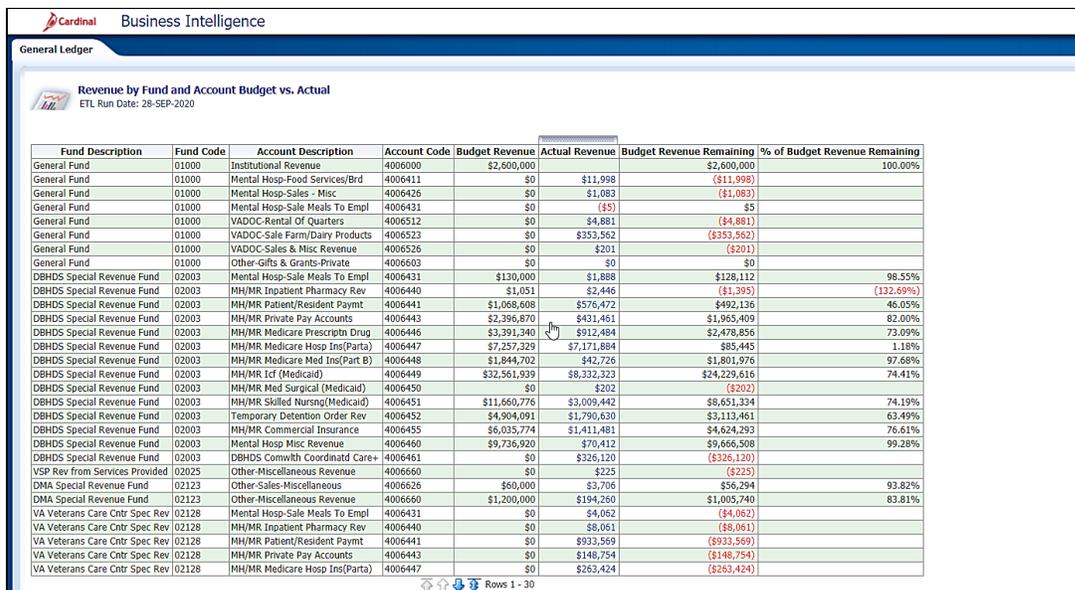
The report displays the Annual Budget Revenue accounts to Year-to-Date Actual Revenue accounts at the Class, Subclass and Source level for the current fiscal year. Users will have the capability to run this report for prior fiscal years. Class, Subclass and Source are levels of revenue within the Account_Overall tree. Further navigation will provide details for both Fund and Account.



32. Click in the corresponding **Actual Revenue** field.

33. Click **Revenue by Fund and Account Budget** link.

The page refreshes and the information still displays at the **Revenue by Fund and Account Budget**.



Fund Description	Fund Code	Account Description	Account Code	Budget Revenue	Actual Revenue	Budget Revenue Remaining	% of Budget Revenue Remaining
General Fund	01000	Institutional Revenue	4006000	\$2,600,000	\$0	\$2,600,000	100.00%
General Fund	01000	Mental Hosp-Food Services/Brd	4006411	\$0	\$11,998	(\$11,998)	
General Fund	01000	Mental Hosp-Sales - Misc	4006426	\$0	\$1,083	(\$1,083)	
General Fund	01000	Mental Hosp-Sale Meals To Empl	4006431	\$0	(\$5)	\$5	
General Fund	01000	VADOC-Rental Of Quarters	4006512	\$0	\$4,881	(\$4,881)	
General Fund	01000	VADOC-Sale Farm/Dairy Products	4006523	\$0	\$353,562	(\$353,562)	
General Fund	01000	VADOC-Sales & Misc Revenue	4006526	\$0	\$201	(\$201)	
General Fund	01000	Other-Gifts & Grants-Private	4006603	\$0	\$0	\$0	
DBHDS Special Revenue Fund	02003	Mental Hosp-Sale Meals To Empl	4006431	\$130,000	\$1,888	\$128,112	98.55%
DBHDS Special Revenue Fund	02003	MH/MR Inpatient Pharmacy Rev	4006440	\$1,051	\$2,446	(\$1,395)	(132.69%)
DBHDS Special Revenue Fund	02003	MH/MR Patient/Resident Paymt	4006441	\$1,068,608	\$576,472	\$492,136	46.05%
DBHDS Special Revenue Fund	02003	MH/MR Private Pay Accounts	4006443	\$2,396,870	\$431,461	\$1,965,409	82.00%
DBHDS Special Revenue Fund	02003	MH/MR Medicare Prescripbn Drug	4006446	\$3,391,340	\$912,484	\$2,478,856	73.09%
DBHDS Special Revenue Fund	02003	MH/MR Medicare Hosp Ins(Parta)	4006447	\$7,257,229	\$7,171,884	\$85,445	1.18%
DBHDS Special Revenue Fund	02003	MH/MR Medicare Med Ins(Part B)	4006448	\$1,844,702	\$42,726	\$1,801,976	97.68%
DBHDS Special Revenue Fund	02003	MH/MR Icf (Medicaid)	4006449	\$32,361,939	\$8,332,323	\$24,229,616	74.41%
DBHDS Special Revenue Fund	02003	MH/MR Med Surgical (Medicaid)	4006450	\$0	\$202	(\$202)	
DBHDS Special Revenue Fund	02003	MH/MR Skilled Nursing(Medicaid)	4006451	\$11,660,776	\$3,009,442	\$8,651,334	74.19%
DBHDS Special Revenue Fund	02003	Temporary Detention Order Rev	4006452	\$4,904,091	\$1,790,630	\$3,113,461	63.49%
DBHDS Special Revenue Fund	02003	MH/MR Commercial Insurance	4006455	\$6,035,774	\$1,411,481	\$4,624,293	76.61%
DBHDS Special Revenue Fund	02003	Mental Hosp Misc Revenue	4006460	\$9,736,920	\$70,412	\$9,666,508	99.28%
DBHDS Special Revenue Fund	02003	DBHDS CommWth Coordinatd Care+	4006461	\$0	\$326,120	(\$326,120)	
VSP Rev from Services Provided	02025	Other-Miscellaneous Revenue	4006660	\$0	\$225	(\$225)	
DMA Special Revenue Fund	02123	Other-Sales-Miscellaneous	4006626	\$60,000	\$3,706	\$56,294	93.82%
DMA Special Revenue Fund	02123	Other-Miscellaneous Revenue	4006660	\$1,200,000	\$194,260	\$1,005,740	83.81%
VA Veterans Care Cntr Spec Rev	02128	Mental Hosp-Sale Meals To Empl	4006431	\$0	\$4,062	(\$4,062)	
VA Veterans Care Cntr Spec Rev	02128	MH/MR Inpatient Pharmacy Rev	4006440	\$0	\$8,061	(\$8,061)	
VA Veterans Care Cntr Spec Rev	02128	MH/MR Patient/Resident Paymt	4006441	\$0	\$933,569	(\$933,569)	
VA Veterans Care Cntr Spec Rev	02128	MH/MR Private Pay Accounts	4006443	\$0	\$148,754	(\$148,754)	
VA Veterans Care Cntr Spec Rev	02128	MH/MR Medicare Hosp Ins(Parta)	4006447	\$0	\$263,424	(\$263,424)	

34. Review this information as needed.

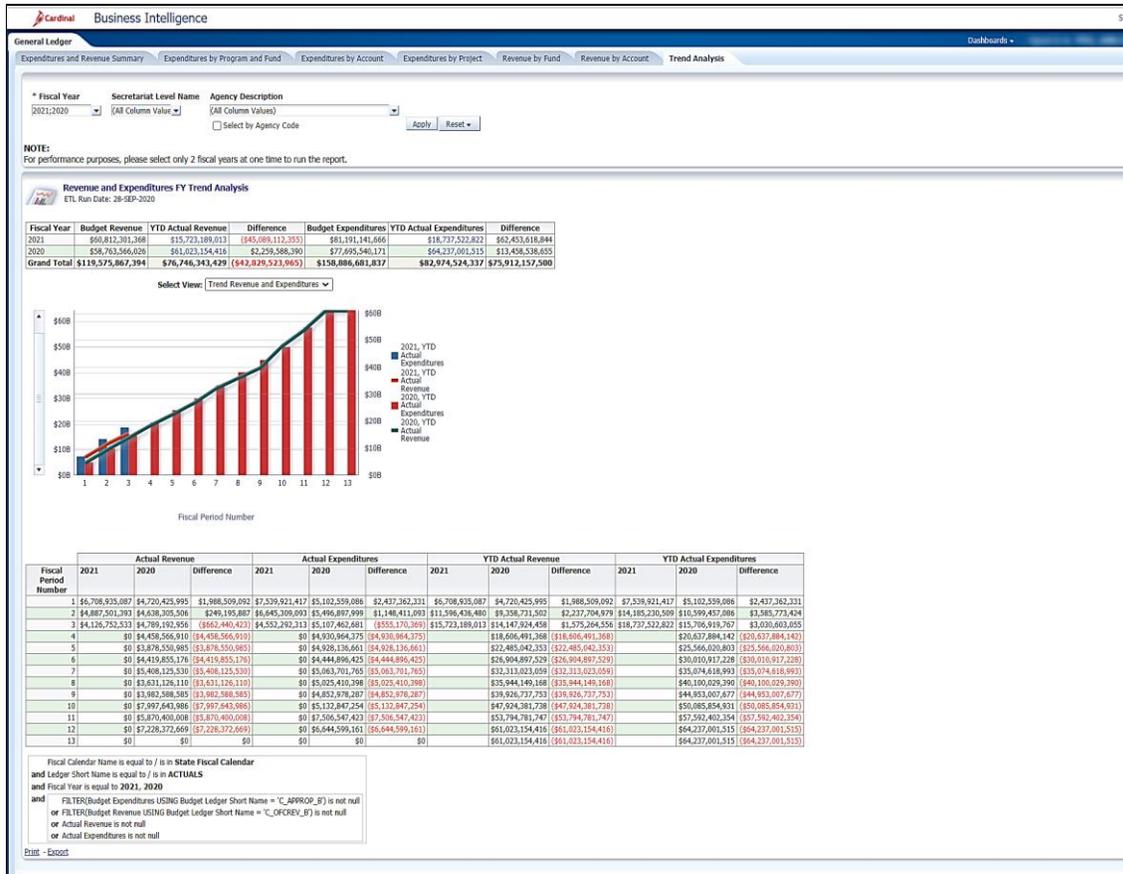
Trend Analysis (dashboard page)

This overview provides the steps used to drilldown and view information at the Trend Analysis.

35. Navigate to the **Trend Analysis** page using the following path:

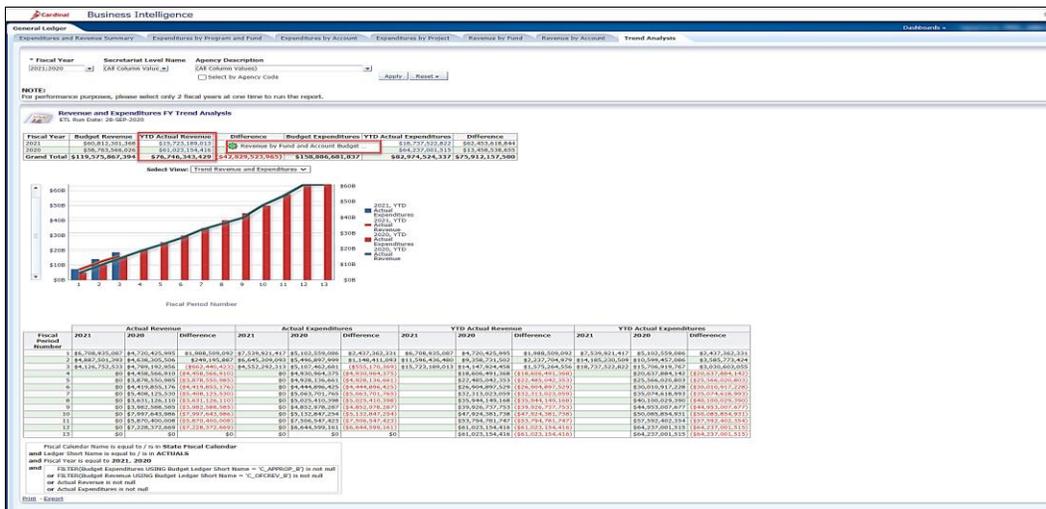
Dashboard > General Ledger > Trend Analysis

When this tab first displays, the information is displays at the **Revenue and Expenditures FY Trend Analysis**



Revenue and Expenditures FY Trend Analysis (report):

The report compares Statewide, Secretariat, or specific Agency Revenue and Expenditures for any two fiscal years. Users will have the capability to run the report for two consecutive or non-consecutive fiscal years. However, due to performance purposes, users should select only two fiscal years when running the report. The Budgeted Expenditures are based on the Appropriation budget from the Department of Planning and Budget. The Budgeted Revenue is based on Official Revenue Estimate budget from the Department of Planning and Budget. The Budgeted navigation provides additional analysis of Revenue and Expenditures for Program, Fund, Account, and ChartField details



36. Click in the corresponding **YTD Actual Revenue** field
37. Click **Revenue by Fund and Account Budget** link.

The page refreshes and the information still displays **Revenue by Fund and Account Budget vs. Actual**.

Fund Description	Fund Code	Account Description	Account Code	Budget Revenue	Actual Revenue	Budget Revenue Remaining	% of Budget Revenue Remai
General Fund	01000	Railroad Companies	4001001	\$98,800,000	\$12,043	\$98,887,957	99.99%
General Fund	01000	Car Line Companies	4001003	\$0	(\$203,070)	\$203,070	
General Fund	01000	Electric Consumption Tax	4001007	\$0	\$21,855,291	(\$21,855,291)	
General Fund	01000	Natural Gas Consumption Tax	4001008	\$0	\$1,152,189	(\$1,152,189)	
General Fund	01000	Individual Inc Tx Withhd-St Emp	4001016	\$0	\$49,422,120	(\$49,422,120)	
General Fund	01000	Est Corp Income Tax Payments	4001017	\$0	\$320,243,610	(\$320,243,610)	
General Fund	01000	Income Of Corporations	4001018	\$1,041,700,000	\$28,821,676	\$1,012,878,324	97.23%
General Fund	01000	Corporate Income Rfnd	400101899	\$0	(\$24,403,846)	\$24,403,846	
General Fund	01000	Gross Prem-Insurance Company	4001019	\$337,400,000	\$144,072,763	\$193,327,237	57.30%
General Fund	01000	Insurance Tax Rfnd	400101999	\$0	(\$16,197,721)	\$16,197,721	
General Fund	01000	Shrs Stock-Bank,Trust&Secur Co	4001020	\$22,000,000	\$402,733	\$21,597,267	96.17%
General Fund	01000	Recordation Tax Additional Fee	4001036	\$0	\$5,743,413	(\$5,743,413)	
General Fund	01000	Recordation Tax Add Fee Refund	400103699	\$0	(\$2,372,336)	\$2,372,336	
General Fund	01000	Wills & Administrations	4001037	\$0	\$1,485,275	(\$1,485,275)	
General Fund	01000	Deeds Of Conveyance	4001038	\$0	\$1,632,505	(\$1,632,505)	
General Fund	01000	Recording Deeds & Contracts	4001039	\$0	\$154,315,511	(\$154,315,511)	
General Fund	01000	Recording Deeds/Contracts Rfnd	400103999	\$0	(\$13,455,219)	\$13,455,219	
General Fund	01000	Vending Machine Sales Tax	4001043	\$3,346,500,000	\$354,245	\$3,346,145,755	99.99%
General Fund	01000	Court Suits Chancery Causes	4001048	\$422,400,000	\$0	\$422,400,000	100.00%
General Fund	01000	Court Suits Actions At Law	4001049	\$0	\$134,473	(\$134,473)	
General Fund	01000	ABC Litr Tax-Localities Share	4001054	\$219,700,000	\$1,865,332	\$217,834,668	99.15%
General Fund	01000	Beer Excise Tax	4001055	\$40,700,000	\$11,998,634	\$28,701,366	70.52%
General Fund	01000	Alcoholic Beverages State Tax	4001057	\$0	\$1,938,348	(\$1,938,348)	
General Fund	01000	Cigarette Stamp Tax	4001058	\$0	\$57,288,294	(\$57,288,294)	
General Fund	01000	Cigarette Stamp Tax Rfnd	400105899	\$0	(\$46,213,945)	\$46,213,945	
General Fund	01000	Other Tobacco Products Tax	4001076	\$0	\$11,084,774	(\$11,084,774)	
General Fund	01000	Tobacco Products Rfnd	400107999	\$0	(\$6,612,136)	\$6,612,136	
General Fund	01000	Food&PersnHygieneSales&UseTax	4001081	\$0	\$43,603,254	(\$43,603,254)	
General Fund	01000	ABC State Sales And Use Tax	4001082	\$0	\$7,234,546	(\$7,234,546)	
General Fund	01000	General State Sales & Use Tax	4001083	\$0	\$738,710,246	(\$738,710,246)	

38. Review this information as needed.